

## Education

**Bachelor of Arts in Digital Technology and Culture,**  
Creative Media & Digital Culture,  
Washington State University,  
Vancouver, WA. 2014.  
Focus in multimedia authoring.

## Technical Skills

Adobe After Effects	●●●○○
Adobe Illustrator	●●●●●
Adobe InDesign	●●●●○
Adobe Photoshop	●●●●○
HTML5/CSS3	●●●●○
Microsoft Excel	●●●○○
Microsoft PowerPoint	●●●●○
Microsoft Word	●●●●●
SketchUp	●●●○○

## Additional Experience

**Big Sister for Columbia Northwest Big Brothers, Big Sisters of America, 2012-2015/Lunch Buddy with Minnehaha Elementary School, 2015-2016**

Matched in January 2012 with my "Little," the school program was discontinued in 2015 and I transferred to a school volunteer program to continue mentoring.

**Phi Rho Pi Speech and Debate, American Forensic Association, 2003-2004**

National bronze award finalist in impromptu, extemporaneous, and informative speaking.

## Professional Experience

**Culminate, Graphic Designer. 2016-current**

Packaged working, native files for outside print and 3D vendors.

Assisted in the selection of materials, color matching to product, and printing methods. Provided test files to printer.

Processed client original files for design use and final production.

Polished rough designs into finished pieces with proper bleeds, exact sizes from engineer drawings, and kerned copy.

Adapted and aided in the design of content for a retail environment with strict production deadlines using Illustrator, Photoshop, InDesign, and SketchUp.

Retouched photography in Photoshop for website display.

**Hawes Financial Group, Junior Graphic Designer. 2015-2016**

Communicated with print vendor to make certain that files were press ready and attended press checks as necessary.

Refreshed design of sales materials to reflect current logos and branding for business cards, PowerPoint presentations, proposal templates, letterhead, flyers, and case studies.

Customized materials for clients including brochures, brochure flyers, patient cards, banners, and statement inserts with specific logo and contact information for each client in Illustrator and InDesign.

Designed postcards, prize posters, client newsletters, request for proposal cover pages and retractable banners using Illustrator, InDesign, and Photoshop.

**Vista Financial Planning Group, LLC, Marketing Specialist. 2013-2015**

Developed advertisements, posters, postcards, flyers, and other promotional material for print and web distribution using Photoshop, Illustrator, InDesign, and After Effects.

**Association of Pacific West Quilters, Graphic Designer. 2012-2014**

Proofed and copy-edited content for accuracy, clarity, consistency and grammar including craft-specific terminology.

Designed promotional print materials for advertisements, bookmarks, brochures, posters, program covers, window clings, and merchandise ranging from wine bottles to tote bags for three events open to the public in Photoshop and InDesign.